



Indiana State Department of Health

Long Term Care Newsletter

ISDH LTC NEWSLETTER

Issue # 08-02

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Good Afternoon,

This is the Indiana State Department of Health (ISDH) Long Term Care Newsletter for January 11, 2008.

In today's issue:

- New aide registry system
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New Aide Registry System

The Indiana State Department of Health (ISDH) is very pleased to announce an improved aide registry system. This system allows free online access to providers to check the registry status of aides and allows for online renewals of aide certifications.

Beginning January 14, 2008, the ISDH Nurse Aide Registry (Registry) for certified nurse aides, home health aides and qualified medication aides will be maintained by the same Indiana Professional Licensing Agency licensing system that is used for physician, nursing, and other health professional licenses. The Indiana State Department of Health, however, will continue to

administer the Registry.

Checking the registration/certification status of an aide

The new Registry will allow anyone to check a registration/certification status for no charge. Only the name of the aide will be necessary for checking the Registry. Beginning January 14, 2008 check the status of an aide by going to <https://extranet.in.gov/WebLookup/Search.aspx>. The current automated telephone system for checking registry status will be discontinued.

Renewal of a registration/certification

The major change in the process of certification is that the individual aide will now be responsible to renew their certification. Facilities or agencies that employ aides may no longer submit renewal information by disk or email.

Each aide will receive a renewal form and reminder approximately 60 days before expiration of their certification. The renewal form will include the aide's user ID and password for the online Registry.

Renewals for aides may be accomplished in one (1) of three (3) ways:

1. The aide may go online to <https://extranet.in.gov/mylicense/Login.aspx> and renew their own certification. The aide will need the aide ID and password provided on the renewal notice reminder. Online renewals for certified nurse aides will be reflected on the Registry within one to two days. Qualified medication aide's renewals will be reflected on the Registry after the Indiana State Department of Health has received the appropriate in-service documentation.
2. The health facility that employs an aide goes online to <https://extranet.in.gov/mylicense/Login.aspx> to renew their certified nurse aides or qualified medication aides. To renew for the aide, the health facility will need the aide ID and password provided to the aide in the renewal notice.
3. The aide or facility that employs the aide may submit a completed paper renewal form to the Indiana State Department of Health Nurse Aide Registry. The Indiana State Department of Health will then renew the certification and update the Registry. Paper renewal requires a longer time period from receipt of the completed form to posting of the renewal on the Registry.

Certified Nurse Aide, Home Health Aide, and Qualified Medication Aide

The home health aide will now have to renew their registration every two years. If the home health aide is not also a certified nurse aide, their expiration date will be two years from January 14, 2008. If a home health aide is also a certified nurse aide, their home health aide and certified

nurse aide registration/certification will expire at the same time.

The qualified medication aide's renewal fee continues to be \$10. If the online renewal method is chosen there will be a processing fee of \$3.77 for a total of \$13.77. If the online renewal option is chosen, a copy of the in-service documentation must still be submitted and approved by the ISDH.

While the burden is on the aide to renew their registration/certification, the facility or agency employing the aide must still comply with their respective legal requirements to employ only those aides who are appropriately registered or certified.

If there are any questions regarding renewing aide registration/certification or checking the Registry for aide information, please contact us at (317) 233-7351 or aides@isdh.in.gov.

QMA Renewal Reminder

All QMA certifications will expire on March 31, 2008. On or before March 31, all QMAs must complete the renewal process to maintain their certifications. This includes:

1. Online renewal using the new Indiana State Department of Health Nurse Aide Registry.
2. Payment of \$10.00 fee. Online renewal requires payment of the \$10 fee plus a processing fee of \$3.77 for a total of \$13.77.
3. Submission of the completed Qualified Medication Aide Record of Annual Inservice Training form. Qualified Medication Aide Record of Annual Inservice Training form must be mailed to: Indiana State Department Of Health, Cashier's Office, PO Box 7236, Indianapolis, IN 46207-7236.

The Qualified Medication Record of Annual Inservice Training form and instructions can be found on the Indiana State Department of Health website at: www.in.gov/isdh/regsvcs/cnf-c_index.htm.

If you have questions please contact Nancy Gilbert (317-233-7616) ngilbert@isdh.in.gov or Nancy Adams (317-233-7480) nadams@isdh.in.gov or our aide registry program at aides@isdh.in.gov.

Expanded Recall Information

In last week's newsletter, we informed you about the recall of New ERA canned Gordon Food Service Blue Lake Cut Green beans in 6 lb. 5 oz. cans. The recall is because of *Clostridium botulinum*, a bacterium which can cause botulism, concerns. This is a product that was distributed in Indiana. The recalled product has a lot number of 19H7FL and will also contain a plant code of 00249 embossed on the ends of the cans.

The Food and Drug Administration (FDA) has now announced an expanded recall to include GFS brand fancy Mexican Style Chili Beans in 6 lb. 12 oz/ cans. The recalled product was distributed through retail establishments in 22 Indiana counties. The recalled product has a lot number of 00249 5AJ6LC with a four digit time stamp number ranging from 2113 through 2235 printed on the end of the can after the lot number. Only those products bearing the time stamps of 2113 through 2235 are included in the recall. This product was sold to Gordon Food Service customers in Indiana and sold through GFS Marketplace stores in Indiana, Illinois, Kentucky, and Michigan.

Local health departments are completing recall effectiveness checks at places on vendor lists. Health facilities should check their stock to ensure that they do not have any of the recalled products. If a facility finds any of the recalled product, please contact Dan Gala, ISDH Food Protection Program, 317-233-7366, or contact your local health department.

Update on Delivery of Pressure Redistribution Devices

The delivery of pressure redistribution devices is continuing. EHOB has begun shipping the EHOB 200 WCI wheelchair cushions to every Indiana comprehensive care facility. EHOB hopes to have all shipments out of the factory by Monday, January 14, 2008. You likely will therefore be receiving those products in the next week or two. Hill-Rom is continuing to deliver the Synergy Air Elite Mattresses to Indiana facilities with deliveries expected to be completed in the near future.

Consistent Assignment Brochure

Health Care Excel requested us to provide you with a brochure/poster on consistent assignments. The brochure/poster was developed by Quality Partners of Rhode Island, the Quality Improvement Organization (QIO) for that state. Providing that I have correctly learned how to attach emails to this email system, clicking on [consistent assignment brochure](#) should link you to the document.

It is my intent to send a newsletter every other Friday. I expect the next newsletter to be on or about January 25, 2008.

Over the next couple of months, as the number of facilities subscribing to the newsletter increases, the ISDH expects to increase the information provided through this system. I invite you to tell your colleagues about the newsletter and encourage them to subscribe. The newsletter is available to everyone who wishes to subscribe. Individuals may subscribe at:

<http://www.in.gov/isdh/regsvcs/ltc/ltcnewsletter/index.htm>

Have a nice weekend.

Terry Whitson
Assistant Commissioner
Indiana State Department of Health